

To: Councillor James (Chair);
Councillors Debs Absolom, Davies, Dennis,
Kelly Edwards, Ennis, Grashoff, Hacker,
McDonald, McGonigle, O'Connell, Steele,
Terry, Tickner and Rose Williams.

6 March 2018

Your contact is: Amy Bryan - Committee Services

**NOTICE OF MEETING - HOUSING, NEIGHBOURHOODS AND LEISURE COMMITTEE -
14 MARCH 2018**

A meeting of the Housing, Neighbourhoods and Leisure Committee will be held on **Wednesday 14 March 2018 at 6.30pm** in the Council Chamber, Civic Offices, Bridge Street, Reading.

AGENDA

| | WARDS AFFECTED | PAGE NO |
|---|---------------------------|----------------|
| 1. DECLARATIONS OF INTEREST Councillors to declare any disclosable pecuniary interests they may have in relation to the items for consideration. | | - |
| 2. MINUTES OF THE MEETING OF THE HOUSING, NEIGHBOURHOODS AND LEISURE COMMITTEE HELD ON 15 NOVEMBER 2017 | | 1 |
| 3. PETITIONS Petitions submitted pursuant to Standing Order 36 in relation to matters falling within the Committee's Powers & Duties which have been received by Head of Legal & Democratic Services no later than four clear working days before the meeting. | | - |

CIVIC OFFICES EMERGENCY EVACUATION: If an alarm sounds, leave by the nearest fire exit quickly and calmly and assemble on the corner of Bridge Street and Fobney Street. You will be advised when it is safe to re-enter the building.

| | WARDS AFFECTED | PAGE NO |
|--|-------------------|---------|
| <p>4. QUESTIONS FROM MEMBERS OF THE PUBLIC AND COUNCILLORS</p> <p>Questions submitted pursuant to Standing Order 36 in relation to matters falling within the Committee's Powers & Duties which have been submitted in writing and received by the Head of Legal & Democratic Services no later than four clear working days before the meeting.</p> | | - |
| <p>5. DECISION BOOK REFERENCES</p> <p>To consider any requests received by the Monitoring Officer pursuant to Standing Order 42, for consideration of matters falling within the Committee's Powers & Duties which have been the subject of Decision Book reports.</p> | | - |
| <p>6. READING FESTIVAL</p> <p>To receive a presentation on the 2017 Reading Festival.</p> | BOROUGHWIDE | - |
| <p>7. CAPITAL IMPROVEMENTS PROGRAMME FOR LEISURE, PARKS AND OPEN SPACES 2018-2020</p> <p>This report sets out new capital projects for leisure, parks and open-spaces starting in 2018.</p> | BOROUGHWIDE | 11 |
| <p>8. WASTE MINIMISATION UPDATE</p> <p>This report updates the Committee on the current position of the Waste Minimisation Strategy 2015-2020 Action Plan, most notably the introduction of the facility to recycle plastic pots, tubs and trays (PTT) in February 2018.</p> <p>The Committee will also receive a presentation on Plastics.</p> | BOROUGHWIDE | 20 |
| <p>9. PUBLIC SPACE PROTECTION ORDERS: CONSULTATION REPORT AND RECOMMENDATIONS</p> <p>This report informs the Committee of the outcome of the consultation on the proposed introduction of a Public Space Protection Order (PSPO) in Reading. The report makes a recommendation on the number and nature of restrictions to be included within a PSPO, in the context of consultation feedback.</p> | BOROUGHWIDE | 25 |

| | WARDS AFFECTED | PAGE NO |
|---|-------------------|---------|
| 10. PRIVATE SECTOR HOUSING AND CIVIL PENALTIES | BOROUGHWIDE | 48 |
| <p>This report provides the Committee with an update following the Housing and Planning Act 2016 and the use of Civil Penalties. The report also sets out details of The Smoke and Carbon Monoxide Alarm (England) Regulations 2015.</p> | | |
| 11. PROGRAMME OF WORKS TO COUNCIL STOCK 2018-2019 | BOROUGHWIDE | 95 |
| <p>This report provides the Committee with the key achievements over the past financial year and sets out the work programme for the Council's housing stock for the next financial year.</p> | | |
| 12. UPDATE ON HOUSING FIRE SAFETY CONSIDERATIONS | BOROUGHWIDE | 106 |
| <p>This report provides the Committee with an update on the findings and recommendations from FireSkills, the external qualified Fire Engineer that carried out a review of fire safety practices in respect of the management and maintenance of Council housing stock.</p> | | |
| 13. HOUSING SERVICES FOR OLDER PEOPLE | BOROUGHWIDE | 120 |
| <p>This report sets out the proposals to reconfigure the way that housing services for older people are delivered so that they are available for more residents, prioritised for those in most need and so as to develop resilience to current and future social and demographic pressures.</p> | | |
| 14. CONTRACT AWARD - MEASURED TERM CONTRACT FOR GAS CENTRAL HEATING INSTALLATIONS 2017/18 - 2022/23 | BOROUGHWIDE | 127 |
| <p>This report seeks approval for the award of a 'Measured Term' Contract for the provision of gas boiler and full central heating system installations and servicing. This contract relates to the repair and maintenance of the Council's Housing Stock.</p> | | |
| 15. CONTRACT AWARD - MEASURED TERM CONTRACT FOR BATHROOM REPLACEMENT WORKS 2017/18 - 2020/21 | BOROUGHWIDE | 130 |
| <p>This report seeks approval for the award of a 'Measured Term' Contract for the replacement of bathrooms to Reading Borough Council's Housing Stock.</p> | | |

WEBCASTING NOTICE

Please note that this meeting may be filmed for live and/or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during a webcast will be retained in accordance with the Council's published policy.

Members of the public seated in the public gallery will not ordinarily be filmed by the automated camera system. However, please be aware that by moving forward of the pillar, or in the unlikely event of a technical malfunction or other unforeseen circumstances, your image may be captured. **Therefore, by entering the meeting room, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.**

Members of the public who participate in the meeting will be able to speak at an on-camera or off-camera microphone, according to their preference.

Please speak to a member of staff if you have any queries or concerns.